

Apollo Partner Web

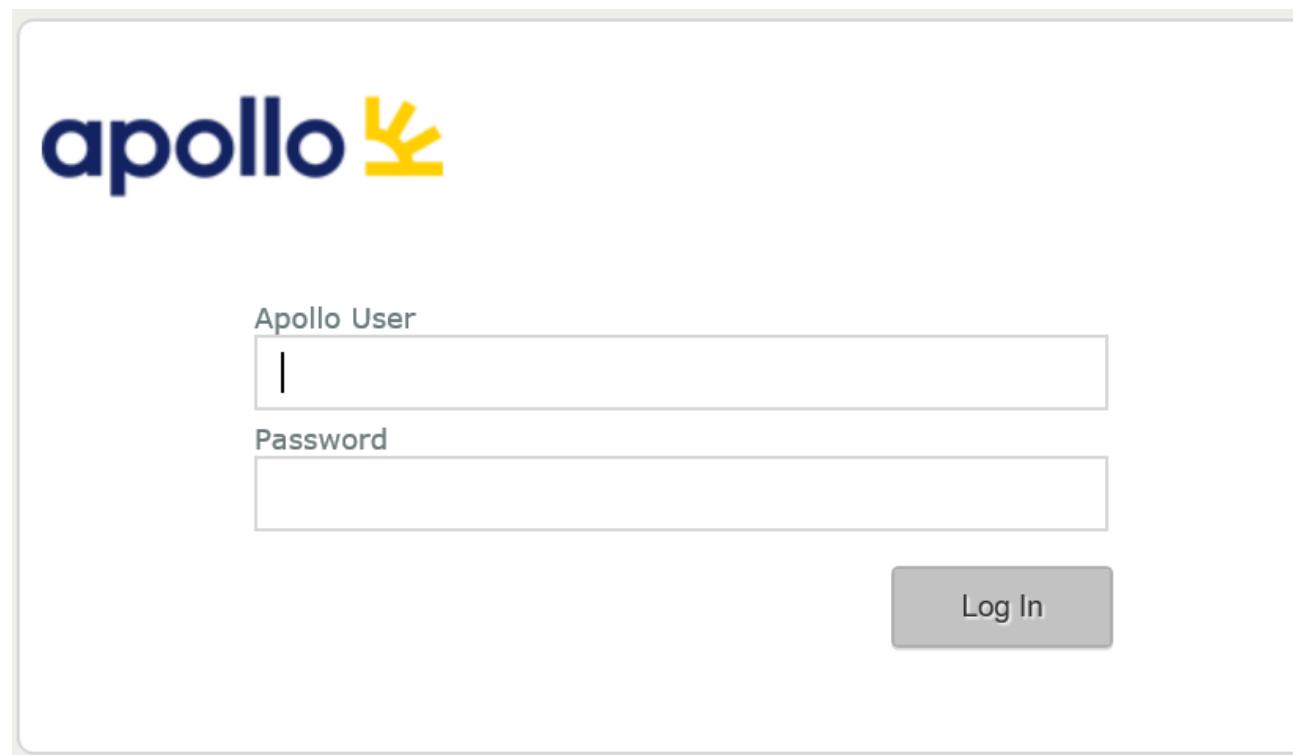
Apollos nya agentbokningssystem

Bokningsmanual

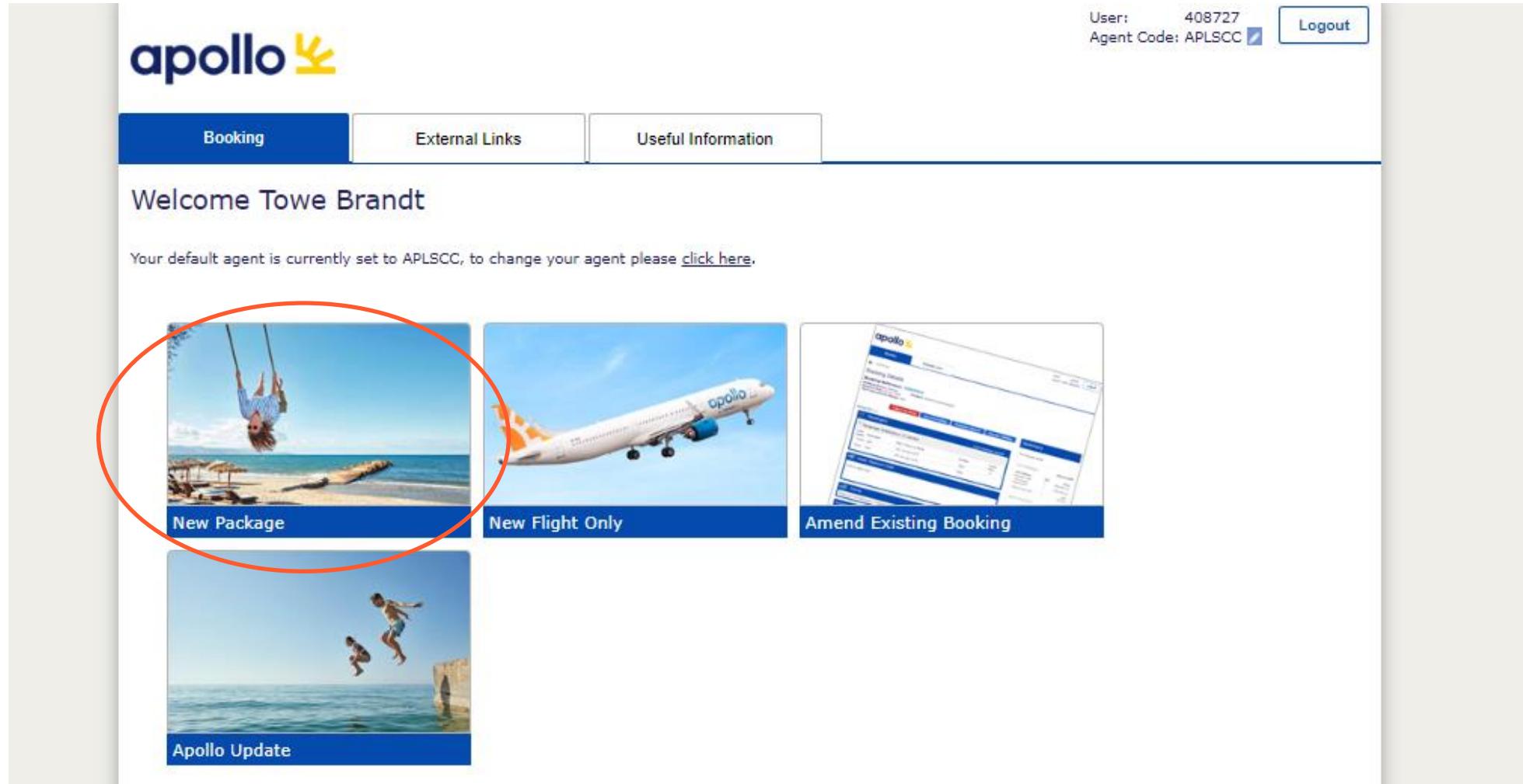
Så loggar du in

Apollo User = personlig säljkod

Password = personlig försäljjarlösenord



Så gör du en ny bokning



User: 408727
Agent Code: APLSCC 

Welcome Towe Brandt

Your default agent is currently set to APLSCC, to change your agent please [click here](#).

New Package

New Flight Only

Amend Existing Booking

Apollo Update

Så gör du en ny bokning

Booking External Links Useful Information

Home Search Accommodation Extras Summary Confirm

 / Package Search

Package Holiday Flight Only Amend Existing Booking [clear form]

Flying from 1* Flying from 2
Stockholm Arlanda X

Search by arrival airport

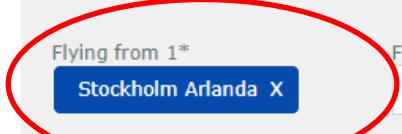
Flying to 1*

or

Search by Geography

Country

Accommodation



- Fyll i avreseort med namn (Stockholm) eller IATA-kod.
- Man kan lägga in upp till fyra avreseorter, nytt fält öppnas allt eftersom man fyller i

Så gör du en ny bokning

Booking External Links Useful Information

Home > Search > Accommodation > Extras > Summary > Confirm

 / Package Search

Package Holiday Flight Only Amend Existing Booking

Flying from 1* Stockholm Arlanda X Flying from 2 [clear form]

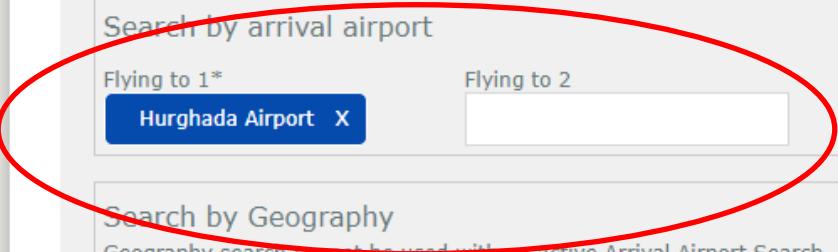
Search by arrival airport

Flying to 1* Hurghada Airport X Flying to 2 [clear form]

Search by Geography
Geography search cannot be used with an active Arrival Airport Search

Departure Date* 01.07.2020 Duration* 7 ▾

Clear Dates Reset Dates Price Display



- Fyll i destination på samma sätt som avresaort; namn eller IATA-kod
- Även här går det att lägga in upptill fyra orter/IATA-koder

Så gör du en ny bokning

Booking External Links Useful Information

Home > **Search** > Accommodation > Extras > Summary > Confirm

 / Package Search

Package Holiday Flight Only Amend Existing Booking

Flying from 1* Flying from 2 [clear form]
Stockholm Arlanda X

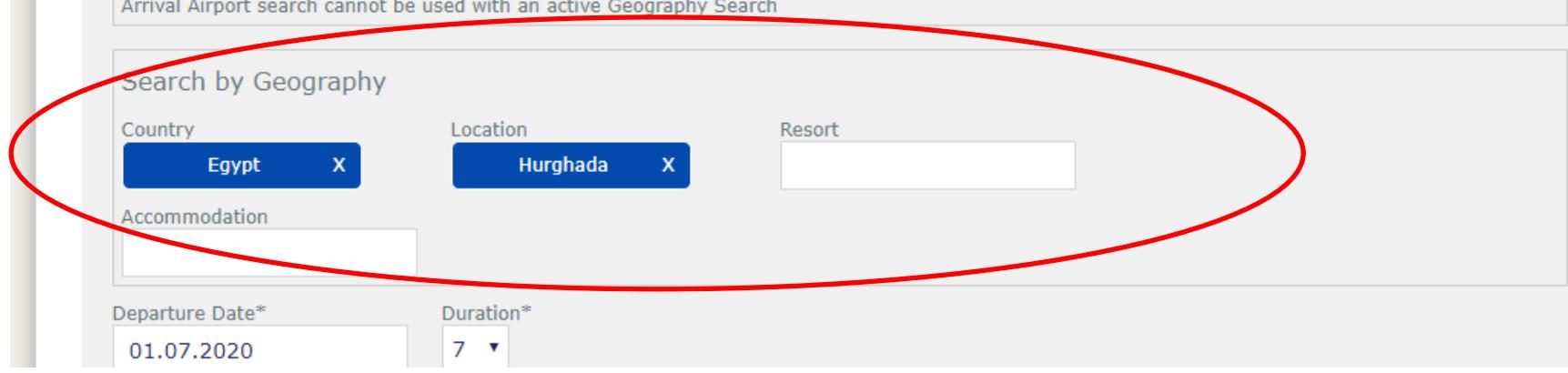
Search by arrival airport
Arrival Airport search cannot be used with an active Geography Search

Search by Geography

Country: Egypt X Location: Hurghada X Resort:

Accommodation:

Departure Date*: 01.07.2020 Duration*: 7



- Man kan också välja att söka resmål med geografi som land, område, ortsnamn eller hotellnamn

Så gör du en ny bokning

Package Holiday Flight Only Accommodation Only MultiCentre Amend Existing Booking [clear form]

Flying from 1* Stockholm Arlanda X Flying from 2

Search by arrival airport
Arrival Airport search cannot be used with an active Geography Search

Search by Geography
Country: Greece Location:

Accommodation

Departure Date*: 15.08.2020 Duration*: 7

Star Rating: All Star Ratings Board Basis: All Board Basis Price Display: Total Party Price Concept: All Concepts

Direct Flights Only

Rooms: 1 Room 1: Adults*: 2 Children/Infants*: 0

Search - Results Summary: Visar en veckovy med avresedagar och lägsta pris → Search - Results Summary

Search - All Results: Visar valt avresedatum +/- 4 dagar ← Search - All Results

Apollo Mondo concept kan du söka på redan här

Fyll i så mycket information du har, minimum:

- Avresedatum
- Reslängd
- Antal vuxna/barn

Bra att veta:

- Väljer man 3* visas hotell med 3* eller mer, 4* visar 4* eller mer etc.
- Price display; välj Total Party Price, pris per person kommer visas ändå.

Search - All Results:

Visar valt avresedatum +/- 4 dagar

När du har valt Search - All Results

Refine your Results

Rating [clear]

- 2 Star (6)
- 3 Star (18)
- 4 Star (21)
- 5 Star (7)

Board Basis [clear]

- All Inclusive (14)
- Breakfast (3)
- Breakfast Buffet (22)
- Half Board (2)
- Room Only (11)

Destination [clear]

- Rhodes (49)
- Symi (2)
- Tilos (1)

Resort / City [clear]

- Afandou & Kolymbia (5)
- Kalithea & Faliraki (6)
- Ialyssos & Ixia (10)
- Lardos & Kiotari (10)
- Rhodes Town (18)
- Symi (2)
- Tilos (1)

DISTANCE [clear]

Distance to Beach: 0m - 1200m

Distance to Centre: 0m - 5000m

Filtrera söket!

Nikolas Total Party Price - SEK 10852.00 Add-ons Room Only

Lardos & Kiotari, Rhodes Customer rating:
Label: Close to Beach
To centre: 200 Hotel Facilities: Air conditioning (rooms), Baby bed, Entertainment program, Internet in public area, Outdoor Parking [show more]

Studio with Ground floor balcony and View not specified, Room Only Sun 06 Sep 2020, 7 Nights Room Availability: 2 left



About this hotel
Hotell Nikolas utanför Lardos på Rhodos sydostkust är stället för dig som vill njuta av lugn och ro på semestern, långt från vardagens jakt och måsten. Här bor du i lägenheter med bara några meters avstånd till strand och bad. Det finns också en liten supermarket i närheten.

Palm Bay Total Party Price - SEK 11042.00 Add-ons Room Only

Lardos & Kiotari, Rhodes Customer rating:
Label:
To centre: 600 Hotel Facilities: Air conditioning (rooms), Air conditioning in public area, Baby bed, Internet

Studio with Terrace or balcony and View not specified, Room Only



Visar pris på vanligaste tillvalen som går att göra så som bagage, mat på flyget, transfer etc.

Fakta om hotellet inkl. detaljerad beskrivning (samma som på apollo.se) och bildspel.

Måltider, hotellfaciliteter, avstånd till strand/centrum, hotellkoncept etc.

Read More
Klicka här så får du upp hotellet på apollo.se

När du har valt hotell

Home > Search > Accommodation > Extras > Summary > Confirm

[/ Package Search](#) / [Packages](#) / Room & Board

Room/Board(s) Options

Back Room Allocation Continue

St James's

Selected Room(s)

St James's

Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

Studio with Ground floor terrace and View not specified - Included

Room Only

Ground floor terrace, View not specified
This room holds 1 - 3 people, with up to 2 children.

Change Room

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

St James's - GRPEFSTJ01
Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

Room Only
Lardos & Kiotari, Rhodes
Room information:
1 x Studio with Ground floor terrace and View not specified

Full Flight details [click to close](#)

Flight Information:
Outbound (Direct Flight)
NVR361
Airline: Novair
Stockholm Arlanda Sun 13 Sep 20 at 07:05
Rhodes Sun 13 Sep 20 at 12:00
International Airport

Homebound (Direct Flight)

Back Room Allocation Continue

Selected rooms: Visar valt hotell med billigaste rumskategori tills att man väljer något annat.

Holiday Summary: En bokningssammanställning med alla val man gjort – denna följer med hela bokningsprocessen.

Change room: Välj andra rumskategorier och/eller lägg till mat

När du har valt hotell

Room/Board(s) Options

[Back](#) [Room Allocation](#) [Continue](#)

St James's

Selected Room(s)

St James's
Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

Studio with Ground floor terrace and View not specified - Included Room Only
Ground floor terrace, View not specified
This room holds 1 - 3 people, with up to 2 children.

St James's Room Options

Available Room(s)

Room	Board	Price Difference	Limited Room Availability	Board Options
Studio with Balcony and View not specified	Room Only	SEK 70.00	1 left	Board Options
Studio with Balcony and Limited sea view	Room Only	SEK 630.00	1 left	Board Options
Studio with Balcony and View not specified	Room Only	SEK 70.00	1 left	Board Options
Studio with Ground floor terrace and View not specified	Room Only	SEK 0.00	1 left	Board Options
1 bedroom Apt with Ground floor terrace and View not specified	Room Only	SEK 552.00	2 left	Board Options

[Back](#) [Room Allocation](#) [Continue](#)

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

St James's - GRPEFSTJ01
Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

[Full Accommodation details](#) [click to close](#)

Room Only
Lardos & Kiotari, Rhodes
Room information:
1 x Studio with Ground floor terrace and View not specified

[Full Flight details](#) [click to close](#)

Flight Information:
→ Outbound (Direct Flight)
NVR361
Airline: Novair
Stockholm Arlanda Sun 13 Sep 20 at 07:05
Rhodes Sun 13 Sep 20 at 12:00 International Airport

← Homebound (Direct Flight)
NVR362
Airline: Novair
Rhodes Sun 20 Sep 20 at 13:00 International Airport
Stockholm Arlanda Sun 20 Sep 20 at 16:10

[Holiday price details](#) [click to close](#)

Package Adult SEK 12660.00
Baggage Charter SEK 0.00

[Holiday extras](#) [click to close](#)

Change Room:

Här ändrar man rumskategori och lägger till måltider som t.ex. all inclusive. Klicka på Board Option för att få upp möjliga måltidsval eller välja det rummet. Om det inte finns "Board options" innebär det att det inte går att lägga till/ta bort måltider.

När du har valt hotell

- När man gjort sitt val så ändras det under "Selected Room(s)" och i "Holiday Summary".
- Under "Holiday Price Details" visas även priset för det måltidsval man gjort.

Room/Board(s) Options

[Back](#) [Room Allocation](#) [Continue](#)

St James's

Selected Room(s)

St James's

Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

1 bedroom Apt with Ground floor terrace and View not specified - Room Only Included [\[Change Room\]](#)

Ground floor terrace, View not specified
This room holds 1 - 2 people, with up to 1 children.

[Back](#) [Room Allocation](#) [Continue](#)

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

St James's - GRPEFSTJ01
Arrival date - Sun 13 Sep 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

Room Only
Lardos & Kiotari, Rhodes
Room information:
1 x 1 bedroom Apt with Ground floor terrace and View not specified

Full Flight details [click to close](#)

Flight Information:
✈ Outbound (Direct Flight)
NVR361
Airline: Novair
Stockholm Arlanda Sun 13 Sep 20 at 07:05
Rhodes Sun 13 Sep 20 at 12:00
International Airport

← Homebound (Direct Flight)
NVR362
Airline: Novair
Rhodes Sun 20 Sep 20 at 13:00
International Airport
Stockholm Arlanda Sun 20 Sep 20 at 16:10

Holiday price details [click to close](#)

Package Adult SEK 13212.00

När du har valt hotell – dags att välja tillval flyget

Booking External Links Useful Information

Home Search Accommodation Extras Summary Confirm

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#)

Selected Flight Extras

Outbound Flight 10 Apr 2020 08:40 / 13:50
Stockholm Arlanda to Hurghada Airport(Novair)

Meals

Flight food out & homebound [edit] SEK 210.00

Baggage

Baggage Allowance - 0Kgs [edit] SEK 0.00

Homebound Flight 17 Apr 2020 14:50 / 20:25
Hurghada Airport to Stockholm Arlanda(Novair)

Meals

Flight food out & homebound [edit] SEK 210.00

Baggage

Baggage Allowance - 0Kgs [edit] SEK 0.00

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

Bella Vista - EGHURBEL01
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

All Inclusive
Hurghada, Hurghada Coast
Room information:
1 x Double Room with Terrace or balcony

Full Flight details [click to close](#)

Flight Information:

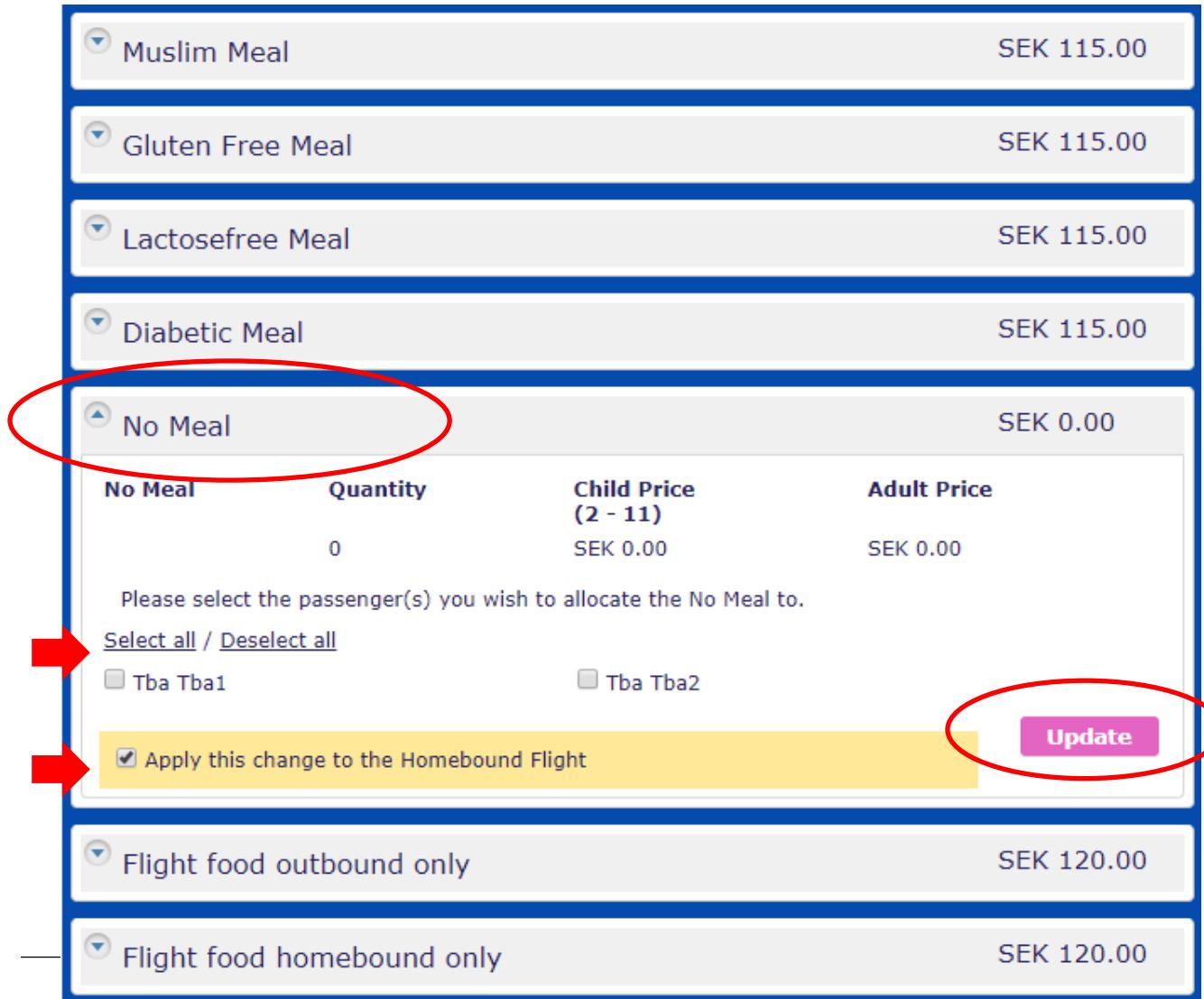
✈ Outbound (Direct Flight)
NVR511
Airline: Novair
Stockholm Arlanda Fri 10 Apr 20 at 08:40
Hurghada Airport Fri 10 Apr 20 at 13:50

✈ Homebound (Direct Flight)
NVR512
Airline: Novair

Tillval

- De tillval som visas är de två mest vanliga; mat på flyget och bagage.
- Vad som är tillagt syns alltid i ”Holiday Summary”.

När du har valt hotell – ändra tillval på flyget



Muslim Meal SEK 115.00

Gluten Free Meal SEK 115.00

Lactosefree Meal SEK 115.00

Diabetic Meal SEK 115.00

No Meal SEK 0.00

No Meal	Quantity	Child Price (2 - 11)	Adult Price
	0	SEK 0.00	SEK 0.00

Please select the passenger(s) you wish to allocate the No Meal to.

[Select all / Deselect all](#)

Tba Tba1 Tba Tba2

Apply this change to the Homebound Flight

Update

Flight food outbound only SEK 120.00

Flight food homebound only SEK 120.00

För att ändra i tillvalen:

- Scroll ned till det tillval som skall ändras, klicka på pilen till vänster och då kommer rutan nedanför upp
- Välj "Select all" så att ändringar gäller för alla resenärer
- I det gula fältet ser man att tillvalet även kommer gälla för hemresan, klicka ur det om det bara skall gälla på utresan.
- Bekräfta tillvalet med "Update"

När du har valt hotell – ändra tillval på flyget

Baggage

Baggage Allowance	Quantity	Child Price	Adult Price
Baggage Allowance - 15Kgs	0	SEK 85.00	SEK 85.00

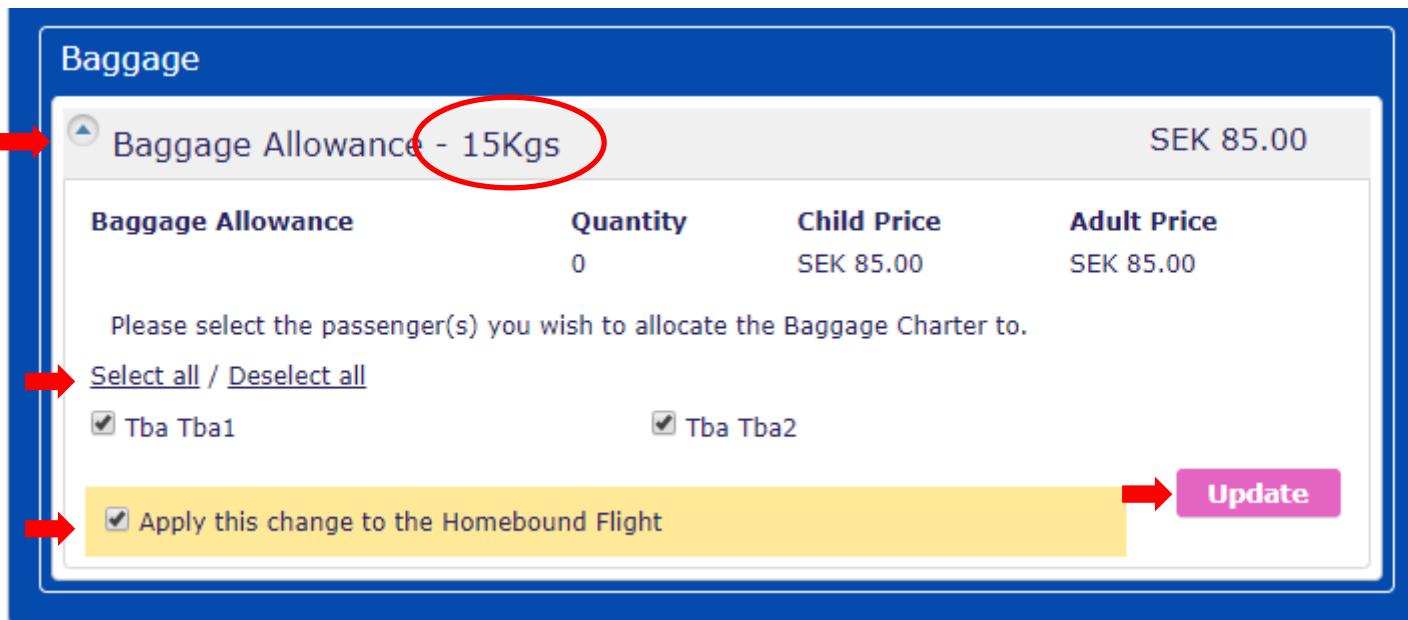
Please select the passenger(s) you wish to allocate the Baggage Charter to.

[Select all / Deselect all](#)

Tba Tba1 Tba Tba2

Apply this change to the Homebound Flight

Update



- Lägga till bagage.
Scrolla ned till Bagage där det står x antal kg.
Välj *Select all* eller de resenärer som vill ha bagage.
Observera att det gula fältet syns och är ikryssat!

När du har valt hotell – ändra tillval på flyget

Home > Search > Accommodation > Extras > Summary > Confirm

Home / Package Search / Packages / Room & Board / Flight Extras

Selected Flight Extras

Outbound Flight 10 Apr 2020 08:40 / 13:50
Stockholm Arlanda to Hurghada Airport(Novair)

Meals
 No Meal [edit] SEK 0.00

Baggage
 Baggage Allowance - 15Kgs [edit] SEK 170.00

Homebound Flight 17 Apr 2020 14:50 / 20:25
Hurghada Airport to Stockholm Arlanda(Novair)

Meals
 No Meal [edit] SEK 0.00

Baggage
 Baggage Allowance - 15Kgs [edit] SEK 170.00

Also available

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

Bella Vista - EGHURBEL01
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

All Inclusive
Hurghada, Hurghada Coast
Room information:
1 x Double Room with Terrace or balcony

Full Flight details [click to close](#)

Flight Information:
→ Outbound (Direct Flight)
NVR511
Airline: Novair
Stockholm Arlanda Fri 10 Apr 20 at 08:40
Hurghada Airport Fri 10 Apr 20 at 13:50

← Homebound (Direct Flight)
NVR512
Airline: Novair
Hurghada Airport Fri 17 Apr 20 at 14:50
Stockholm Arlanda Fri 17 Apr 20 at 20:25

När du har valt hotell – dags att välja tillval på plats

Home > Search > Accommodation > Extras > Summary > Confirm

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#) / Extras

Selected Extras

No extras currently selected

Also available

Transfer Services Sweden

- Hurghada Hurghada, Return Transfer (From 10 Apr 2020) from SEK 140.00

SOS Childrens Villages Contribution Sweden

- SOS Childrens Village Contribution (From 10 Apr 2020) from SEK 25.00

Transfer Extras Sweden

- Golf Transfer Hurghada (From 10 Apr 2020) from SEK 350.00

Fungerar på samma sätt som tillval på flyget; klicka på pilen bredvid tillvalet, välj "Select all" och bekräfta tillvalet med "Update".

I detta steget finns också barnklubb, simskola etc. om det är ett hotell som har dessa tillval.

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

Bella Vista - EGHURBEL01
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

All Inclusive
Hurghada, Hurghada Coast
Room information:
1 x Double Room with Terrace or balcony

Full Flight details

Transfer Services Sweden

Hurghada Hurghada, Return Transfer (From 10 Apr 2020) from SEK 140.00

Start Date	Adult
Fri 10/04/20	SEK 140.00

Please select the passenger(s) you wish to allocate the Hurghada Hurghada, Return Transfer to.

Select all / Deselect all

Tba Tba1 Tba Tba2

Update

När du har valt hotell – dags att välja tillval på plats

Booking External Links Useful Information

Home > Search > Accommodation > Extras > Summary

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#) / [Extras](#)

Selected Extras Back Continue

Transfer Services Sweden

Hurghada Hurghada, Return Transfer [remove] [edit] SEK 280.00

[Back to Top](#)

Also available

SOS Childrens Villages Contribution Sweden

SOS Childrens Village Contribution (From 10 Apr 2020) from SEK 25.00

Transfer Extras Sweden

Golf Transfer Hurghada (From 10 Apr 2020) from SEK 350.00

[Back to Top](#)

Här ser vi att tillvalet har lagts till under "Selected Extras" och under "Holiday Summary".

Holiday extras	SEK 280.00	
2 x Hurghada Hurghada, Return Transfer	SEK 280.00	
Flight extras	SEK 340.00	
2 x No Meal	SEK 0.00	
2 x No Meal	SEK 0.00	
2 x Luggage 15Kgs (1 Pieces)	SEK 170.00	
2 x Luggage 15Kgs (1 Pieces)	SEK 170.00	
Total Price	SEK 16376.00	

När du har valt hotell – dags att välja tillval på plats

Home > Search > Accommodation > Extras > Summary > Confirm

[/ Package Search / Packages / Room & Board / Flight Extras / Extras / Insurance](#)

Selected Insurance

No insurance currently selected

Also available

Cancellation Insurance Sweden

Cancellation insurance midhaul (From 10 Apr 2020) from SEK 349.00

Travel Insurance Sweden

Trygg på resan Medium (From 10 Apr 2020) from SEK 290.00

Trygg på resan Maxi (From 10 Apr 2020) from SEK 790.00

[Back](#) [Continue](#)

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

Bella Vista - EGHURBEL01
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 3 Star

Full Accommodation details [click to close](#)

All Inclusive
Hurghada, Hurghada Coast
Room information:
1 x Double Room with Terrace or balcony

Full Flight details [click to close](#)

Flight Information:
 Outbound (Direct Flight)
NVR511

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[Back](#) [Continue](#)

Av- och omboknings-skydd samt försäkring

Läggs till precis som alla andra tillval förutom att man här måste fylla i födelsedatum på alla resenärer. De sparar så du kommer inte behöva fylla i det igen senare i bokningen.

När du har valt hotell – dags att välja tillval på plats

Cancellation Insurance Sweden

Cancellation insurance midhaul (From 10 Apr 2020) from SEK 349.00

Start Date **Adult**
 Fri 10/04/20 SEK 349.00

Please select the passenger(s) you wish to allocate the Cancellation Insurance Midhaul to.

Select all / Deselect all

Passenger	Date of birth
<input checked="" type="checkbox"/> Tba Tba1	01.01.1980
<input checked="" type="checkbox"/> Tba Tba2	01.01.1985

Update



Holiday Summary

Holiday extras	SEK 978.00
2 x Hurghada Hurghada, Return Transfer	SEK 280.00
2 x Cancellation Insurance Midhaul	SEK 698.00
Flight extras	SEK 340.00
2 x No Meal	SEK 0.00
2 x No Meal	SEK 0.00
2 x Luggage 15Kgs (1 Pieces)	SEK 170.00
2 x Luggage 15Kgs (1 Pieces)	SEK 170.00
Total Price	SEK 17074.00

Sammanställning av bokningen

Home > Search > Accommodation > Extras > Summary > Confirm

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#) / [Extras](#) / [Insurance](#) / [Holiday Summary](#)

Holiday Summary

[Back](#) [Confirm Booking](#)

[Expand All \[+ \]](#)

Passengers [\[edit passenger names\]](#)

Add Passenger Names

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Outbound Flight [\[edit flight extras\]](#)

10 Apr 2020 08:40 / 13:50 Stockholm Arlanda to Hurghada Airport (Novair)

10 Apr 2020 No Meal

10 Apr 2020 Baggage Charter 15Kgs

Price Breakdown

Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
No Meal	2	SEK 0.00
No Meal	2	SEK 0.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00

Agent Information [click to view](#)

Total Price SEK 17074.00

Special Requests [\[edit memos\]](#)

Memo Breakdown

Önskemål? Läggs till i detta steget!

Önskemål

Home > Search > Accommodation > Extras > Summary

[Home](#) / [Holiday Summary](#) / Memos

Memos

Name	Date/Time	Description
------	-----------	-------------

➡ **New Request**

Return To Summary **Confirm Memo Changes**

Förinställda önskemål:

- Rum bredvid varandra/två bokningar reser ihop
= Travelling together
- Rum lägre våning/högre våning
- Rökfritt rum
- Spjälsäng
- Andra önskemål? Kontakta agentsupporten!

MEMOS

Name	Date/Time	Description
High floor room	New	Include: Yes

➡ **New Request**

Return To Summary **Confirm Memo Changes**

Sammanställning av bokningen

The screenshot shows the Apollo Holiday Summary page. At the top, there is a breadcrumb navigation: Home > Search > Accommodation > Extras > Summary. Below the breadcrumb, the page title is "Holiday Summary". There are two main sections: "Passengers" and "Apply Discount Code". The "Passenger" section has a yellow header "Add Passenger Names" and a blue button "[edit passenger names]" which is circled in red. The "Apply Discount Code" section has a yellow header "Enter a valid code:" and a pink "Apply Discount" button.

[Home](#) > [Search](#) > [Accommodation](#) > [Extras](#) > [Summary](#)

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#) / [Extras](#) / [Insurance](#) / [Holiday Summary](#)

Holiday Summary

[Back](#) [Confirm Booking](#)

[Expand All \[+\]](#)

Passengers

Add Passenger Names

[edit passenger names]

Apply Discount Code

Enter a valid code:

Apply Discount

Kampanj med oss? Kampanjkoden läggs in här!

Klicka på "Edit passenger names" för att lägga in/ändra resenärernas namn.

Lägg in namn på resenärer

Passenger Details ✖

Passenger Names

	First name *	Surname *	Date of Birth	Gender *	Lead Pax
Adult 1	<input type="text"/>	<input type="text"/>	01.01.1980	Male <input type="button" value="▼"/>	<input checked="" type="checkbox"/>
Adult 2	<input type="text"/>	<input type="text"/>	01.01.1985	Male <input type="button" value="▼"/>	<input type="checkbox"/>

Lead Passenger Address

Address *

Town *

County

Country

Postcode *

Email *

Home Telephone No

Mobile Telephone No

Marketing Information

Mailshot Telephone By Email

[Confirm Changes](#)

Passenger Names

Förnamn och efternamn. Om det är flygresa med reguljärflyg utanför Europa måste vi ha alla namn enligt pass!!!

Lead Passenger Adress

Här måste vi ha uppgifter på huvudbokaren

- Adress
- Mailadress
- Mobilnummer (*i rutan för Mobile telephone no – Viktigt*)

Lägg in namn på resenärer

Home > Search > Accommodation > Extras > Summary > Confirm

[Home](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#) / [Extras](#) / [Insurance](#) / Holiday Summary

Holiday Summary

[Back](#) [Confirm Booking](#)

[Expand All \[+\]](#)

Passengers [\[edit passenger names\]](#)

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	40 / 01 Jan 1980	Female	<input checked="" type="checkbox"/>
PER	ANDERSSON	35 / 01 Jan 1985	Male	

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Price Breakdown

Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
No Meal	2	SEK 0.00
No Meal	2	SEK 0.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00

Agent Information [click to view](#)

Total Price SEK 17074.00

När namnen har lagts in är det bara att klicka på "Confirm booking" för att bekräfta bokningen.

Bekräfta bokningen

Final Booking Price

The total cost for this booking is **SEK 17074.00**

Booking Price Breakdown

Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
No Meal	2	SEK 0.00
No Meal	2	SEK 0.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00

 Please confirm that your customer has read and agreed to the Terms and Conditions

[Make Further Changes](#) Confirm Booking

Här får du en sista chans att gå genom bokningen med kunden och bekräfta att du gått genom resevillkoren med kunden innan du bekräftar bokningen till oss.

Bokningen är bekräftat

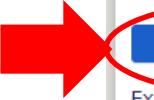
Booking External Links Useful Information

Agent Confirmation

Booking Reference: 32119961

Booking Status: Booking **Product:** Sweden Core Packages

Booking Date: 27 Feb 2020 **Auto Cancellation Status:** Outstanding

Payment Options 

[Expand All \[+\]](#)

Passengers

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	40 / 01 Jan 1980	Female	<input checked="" type="checkbox"/>
PER	ANDERSSON	35 / 01 Jan 1985	Male	<input type="checkbox"/>

Outbound Flight

- 10 Apr 2020 08:40 / 13:50 Stockholm Arlanda to Hurghada Airport (Novair)
- 10 Apr 2020 No Meal
- 10 Apr 2020 Baggage Charter 15Kgs

Payment Options

- Här bekräftar ni att ni tagit Deposit (minimum handpenning) eller Fully Paid (hela resterande summan)
- Auto cancellation status är antingen "Outstanding" (på) eller "Hold" (av)

Price Breakdown

Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
No Meal	2	SEK 0.00
No Meal	2	SEK 0.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00

Agent Information [click to view](#)

Total Price SEK 17074.00

Agent information:

- Pris med eran provision
- Betalfrister för handpenning och slutbetalning

Regler för Payment Options (auto cancel)

När använder ni funktionen:

- När kund betalar till er i butik och ni bankar pengarna till oss.

Vad gäller:

- Kan användas till och med 10 dagar innan avresa. Är det närmare än så kan man inte trycka på knappen.
- När du aviserar Deposit eller Fully Paid stängs auto cancel av och du garanterar minimum den summan som står där.
- Är det 9 dagar eller mindre till avresa så måste betalning göras på www.apollo.se > Betalning
- Har du bekräftat Deposit eller Fully Paid skapas en notering automatiskt på bokningen. Så du behöver inte meddela oss när du tagit betalt, det kan vi se på bokningen.

Vi rekommenderar alltid att direktbetalning görs på apollo.se/min resa/betalning. Pengarna måste fysiskt ligga på bokningen för att en biljett ska kunna genereras och skickas ut till kund.

Ett annat sätt att söka på...

Så gör du en ny bokning

Package Holiday Flight Only Accommodation Only MultiCentre Amend Existing Booking

[\[clear form\]](#)

Flying from 1*
Stockholm Arlanda X

Flying from 2

Search by arrival airport
Arrival Airport search cannot be used with an active Geography Search

Search by Geography

Country: Greece Location:

Accommodation

Departure Date*: 15.08.2020 Duration*: 7

Star Rating: All Star Ratings Board Basis: All Board Basis Price Display: Total Party Price Concept: All Concepts

Rooms: 1 Direct Flights Only

Room 1: Adults*: 2 Children/Infants*: 0

Search - Results Summary (button circled in red)

Search - All Results

Search - Results Summary:
Visar en veckovy med
avresedagar och lägsta pris

Search - All Results:
Visar valt resedatum +/- X-
antal dagar

Så gör du en bokning - Search Result Summary

Istället för en hotellista med filtering till vänster kommer man in i denna veckovy. Här ser man billigaste avresedag, och priser på olika hotellkategorier för den avgången.

Välj *Show all* för att se alla alternativ på det resmålet detta datum eller klicka på någon av de blå boxarna för att se ex. 3-soliga eller 4-soliga hotell på detta resmål.

The screenshot shows a search results summary for a trip from Stockholm Arlanda to Chania International Airport. The top navigation bar includes Home, Search, Accommodation, Extras, Summary, and Confirm. Below the navigation is a breadcrumb trail: Home / Package Search / Routes. A red circle highlights the date **Sat 06 Jun**, which has 5 destinations from SEK 3302. Navigation arrows allow viewing the previous 7 days (Wed 03 Jun) or the next 7 days (Tue 09 Jun). A blue button labeled **7 Nights** is present. The main table lists routes and package types:

Route	Room Only Self Catering	Full Board Incl. Drinks 1 Star & 2 Star	3 Star	4 Star	5 Star
Stockholm Arlanda - Chania International Airport	Room Only from SEK 7196 (60 Packages)	Breakfast Buffet from SEK 13746 (1 Package)	Breakfast Buffet from SEK 11492 (12 Packages)	Breakfast Buffet from SEK 14680 (25 Packages)	Breakfast Buffet from SEK 18138 (6 Packages)
Stockholm Arlanda - Skiathos Airport	Room Only from SEK 7520	Breakfast from SEK 9400	Breakfast Buffet from SEK 9762	Breakfast from SEK 12402	

A red oval encloses the route "Stockholm Arlanda - Chania International Airport" and the link "[Show all (104 Packages)]".

Så gör du en bokning - Search Result Summary

Refine your Results

Rating [\[clear\]](#)

- 2 Star (6)
- 3 Star (18)
- 4 Star (21)
- 5 Star (7)

Board Basis [\[clear\]](#)

- All Inclusive (14)
- Breakfast (3)
- Breakfast Buffet (22)
- Half Board (2)
- Room Only (11)

Destination [\[clear\]](#)

- Rhodes (49)
- Symi (2)
- Tilos (1)

Resort / City [\[clear\]](#)

- Afandou & Kolymbia (5)
- Kalithea & Faliraki (6)
- Ialyssos & Ixia (10)
- Lardos & Kiotari (10)
- Rhodes Town (18)
- Symi (2)
- Tilos (1)

DISTANCE [\[clear\]](#)

Distance to Beach: 0m - 1200m

Distance to Centre: 0m - 5000m

1 2 3 ... [Next >](#)

Nikolas Total Party Price - SEK 10852.00 [Add-ons](#)

Room Only

Lardos & Kiotari, Rhodes

Studio with Ground floor balcony and View not specified, Room Only

Sun 06 Sep 2020, 7 Nights

Room Availability: 2 left

Customer rating:

Label: Close to Beach
To centre: 200

Hotel Facilities: Air conditioning (rooms), Baby bed, Entertainment program, Internet in public area, Outdoor Parking

[\[show more\]](#)

About this hotel
 Hotell Nikolas utanför Lardos på Rhodos sydostkust är stället för dig som vill njuta av lugn och ro på semestern, långt från vardagens jakt och måsten. Här bor du i lägenheter med bara några meters avstånd till strand och bad. Det finns också en liten supermarket i närheten.

[Read more](#) [Map](#) [Continue](#)

Palm Bay Total Party Price - SEK 11042.00 [Add-ons](#)

Room Only

Lardos & Kiotari, Rhodes

Studio with Terrace or balcony and View not specified, Room Only

Customer rating:

Label:

To centre: 600

Hotel Facilities: Air conditioning (rooms), Air conditioning in public area, Baby bed, Internet

Då kommer man till hotellresultaten som tidigare visat, här går man vidare med en bokning som vanligt.

Så hämtar du en befintlig bokning

Agent Code: APLSCC 

Booking External Links Useful Information

 / Booking Search

Sök på efternamn, bokningsdatum, avresedatum.
Aktiv bokning eller avbokad.

Package Holiday Flight Only **Amend Existing Booking**

Booking Search

Pax Surname

Holiday Start Date From

Booking Date From

Holiday Start Date To

Booking Date To

Search

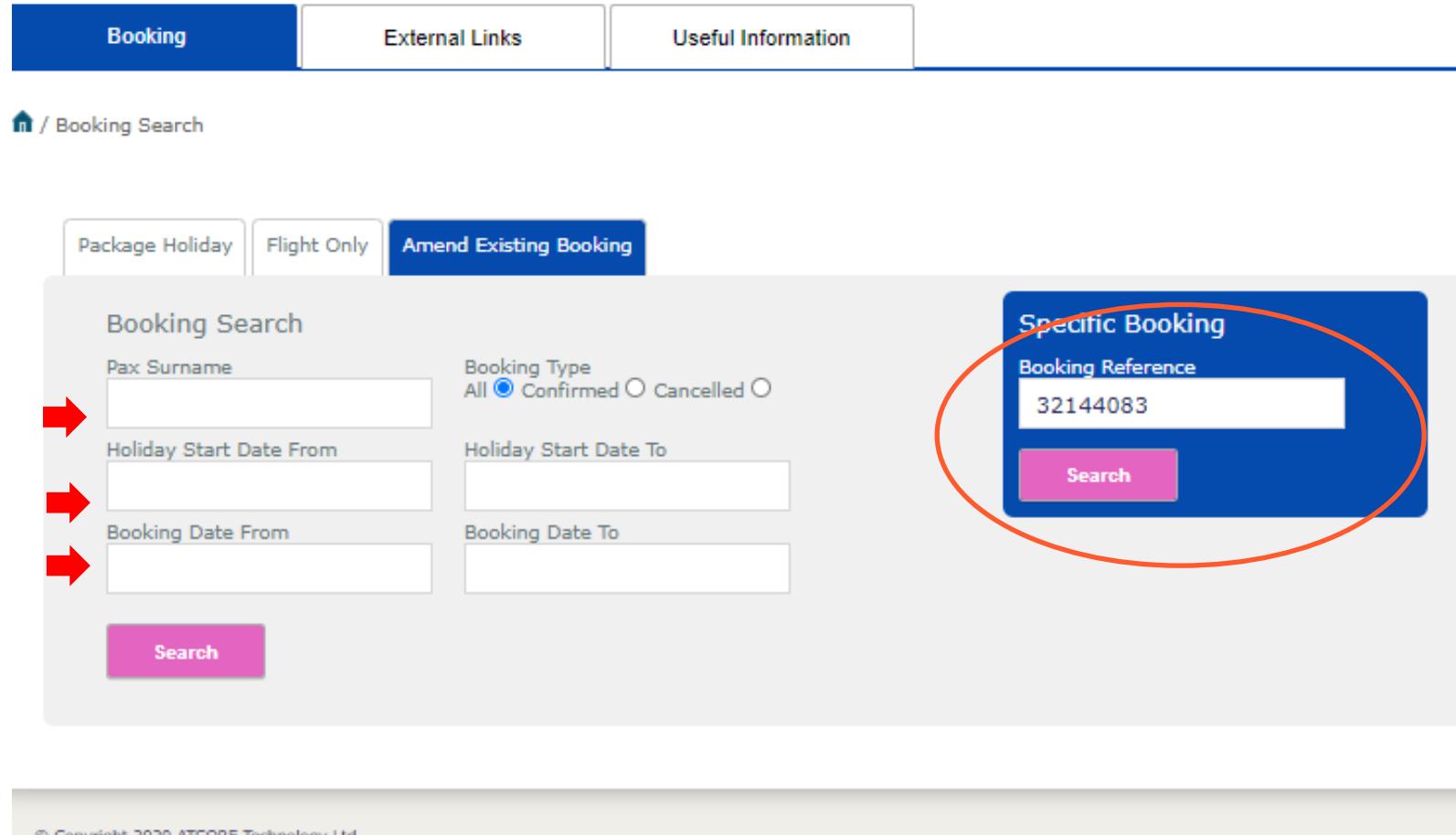
Booking Type
All Confirmed Cancelled

Specific Booking

Booking Reference

Search

Så söker du fram en befintlig bokning



The screenshot shows the Apollo Booking Search interface. At the top, there are three tabs: 'Booking' (selected), 'External Links', and 'Useful Information'. Below the tabs, a breadcrumb navigation shows 'Home / Booking Search'. There are three buttons: 'Package Holiday', 'Flight Only', and 'Amend Existing Booking' (selected). The main search area is titled 'Booking Search' and includes fields for 'Pax Surname' (with a red arrow pointing to it), 'Booking Type' (radio buttons for All, Confirmed, Cancelled), 'Holiday Start Date From' (with a red arrow pointing to it), 'Holiday Start Date To', 'Booking Date From' (with a red arrow pointing to it), 'Booking Date To', and a 'Search' button. To the right, a blue box titled 'Specific Booking' contains a 'Booking Reference' field with the value '32144083' and a 'Search' button. A large red circle highlights this specific booking search box.

Specific Booking: Sök på bokningnummer

Booking Search: Sök på Efternamn, utresedatum-intervall, bokningsdatum-intervall.

Välj bookingtype All, Confirmed eller Cancelled

Ändring i en befintlig bokning – tillval på flyget

[/ 32144083](#)

Booking Details

Booking Reference: 32144083

Booking Status: Booking
Booking Date: 23 Jun 2020
Auto Cancellation Status: Outstanding

Product: Sweden Core Packages
Confirmed Agent: Tove Brandt
Shop Agent: APLSCC / Apollo Sweden Contact Center

[Cancel Booking](#) [Documentation](#) [Payment Options](#) [Change Holiday](#)

[Expand All \[+ \]](#)

Passengers

[\[edit passenger details\]](#)

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
ANNA	ANDERSSON	29 / 01 Jan 1991	Female	<input checked="" type="checkbox"/>
LARS	ANDERSSON	29 / 01 Jan 1991	Male	<input type="checkbox"/>

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Extras

[add extras]

To browse and add Extras to this booking, please click

Insurance

[add insurance]

To browse and add Insurance to this booking, please click

Outbound Flight

[\[edit flight extras\]](#)

När man söker upp en bokning kommer man till denna sidan där man kan se alla detaljer om bokningen. Härifrån gör man sen alla ändringar.

Göra en ändring på flygtillvalen? Klicka på Edit flight extras!

Så gör du en ändring i en befintlig bokning

Edit flight extras:

- Scrolla ned till aktuellt tillval och klicka på den lilla pilen till vänster om tillvalet. Då får man upp en ruta där man väljer tillvalet och bekräftar med att klicka på "Update".

Selected Flight Extras

Outbound Flight 10 Apr 2020

Individual Options

Meals	<input checked="" type="radio"/> No Meal	[remove]	[edit]	SEK 0.00
Baggage	<input checked="" type="radio"/> Baggage Allowance - 15Kgs	[remove]	[edit]	SEK 170.00

Homebound Flight 17 Apr 2020

Individual Options

Meals	<input checked="" type="radio"/> No Meal	[remove]	[edit]	SEK 0.00
Baggage	<input checked="" type="radio"/> Baggage Allowance - 15Kgs	[remove]	[edit]	SEK 170.00

Här ändrar vi till "Gluten free Meal".

Selected Flight Extras

Muslim Meal SEK 115.00

Gluten Free Meal SEK 115.00

Gluten Free Meal	Quantity	Child Price (2 - 11)	Adult Price
0	SEK 115.00	SEK 115.00	

Please select the passenger(s) you wish to allocate the Gluten Free Meal to.

Select all / Deselect all

Lisa Andersson Per Andersson

Apply this change to the Homebound Flight

Update

Lactosefree Meal SEK 115.00

Diabetic Meal SEK 115.00

Så gör du en ändring i en befintlig bokning

Selected Flight Extras

Outbound Flight 10 Apr 2020

Individual Options

Meals

Gluten Free Meal [\[remove\]](#) [\[edit\]](#) SEK 230.00

Baggage

Baggage Allowance - 15Kgs [\[remove\]](#) [\[edit\]](#) SEK 170.00

Homebound Flight 17 Apr 2020

Individual Options

Meals

Gluten Free Meal [\[remove\]](#) [\[edit\]](#) SEK 230.00

Baggage

Baggage Allowance - 15Kgs [\[remove\]](#) [\[edit\]](#) SEK 170.00

[Revert Changes](#) [Revert and Return to Summary](#) [Also Available](#) [Confirm Flight Extras Changes](#)

Här ser vi att "Gluten free meal" har lagts till på ut- och hemresan. Bekräfta med "Confirm Flight Extras Changes".

Så gör du en ändring i en befintlig bokning

Remove All Changes **Review Prices and Confirm** (circled in red)

Cancel Booking **Payment Options** **Change Holiday**

[Expand All \[+ \]](#)

Passengers [\[edit passenger details\]](#)

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	40 / 01 Jan 1980	Female	<input checked="" type="checkbox"/>
PER	ANDERSSON	35 / 01 Jan 1985	Male	

Apply Discount Code

Enter a valid code:

Outbound Flight [\[edit flight extras\]](#)

10 Apr 2020 08:40 / 13:50 Stockholm Arlanda to Hurghada Airport (Novair)

10 Apr 2020 Gluten Free Meal [New](#)

Adu	Chi	Inf	Total Price
2	0	0	SEK 230.00

The following passenger(s) have selected this option.

First name	Surname	Age / Date of Birth
LISA	ANDERSSON	40 / 01 Jan 1980
PER	ANDERSSON	35 / 01 Jan 1985

Summary		
Changes Made		
Flight Extras - Gluten Free Meal (New) No Meal (Deleted) Gluten Free Meal (New) No Meal (Deleted)		
click to close		
Price Breakdown		
Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
Gluten Free Meal	2	SEK 115.00
Gluten Free Meal	2	SEK 115.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00
click to view		
Agent Information		
Total Price SEK 17534.00		
Changes Total Price SEK 460.00		
additional amendment and cancellation charges may apply		

- Ny bokningsbekräfelse
- Under "Changes Made" ser vi vilka ändringar som har gjorts
 - Pris för ändringar längst ned
 - Bekräfta ändringarna på "Review Prices and Confirm"

Så gör du en ändring i en befintlig bokning

Booking Modification Charges

Please wait while we calculate the modification fees

The total cost for this modified booking is **SEK 17534.00**

Booking Price Summary

Original Booking Price	SEK 17074.00
New Booking Price	SEK 17534.00
Price Difference	SEK 460.00
Amount Due Now	SEK 17534.00

Booking Price Breakdown

Description	Qty	Price
Package Adult	2	SEK 7834.00
All Inclusive	2	SEK 1284.00
Yield Accom Adjustment	1	SEK -3000.00
Gluten Free Meal	2	SEK 115.00
Gluten Free Meal	2	SEK 115.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Visum	2	SEK 260.00

[Make Further Changes](#) [Confirm Changes](#)

En sista koll:

- Uppdaterad totalpris
- Pris för ändringen
- Confirm changes

Ändring i befintlig bokning – Nytt hotell/resmål/avresedatum

32144083

Booking Details

Booking Reference: 32144083

Booking Status: Booking
Booking Date: 23 Jun 2020
Auto Cancellation Status: Outstanding

Product: Sweden Core Packages
Confirmed Agent: Tove Brandt
Shop Agent: APLSCC / Apollo Sweden Contact Center

[Cancel Booking](#) [Documentation](#) [Payment Options](#) [Change Holiday](#) [Expand All \[+\]](#)

Passengers [\[edit passenger details\]](#)

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
ANNA	ANDERSSON	29 / 01 Jan 1991	Female	<input checked="" type="checkbox"/>
LARS	ANDERSSON	29 / 01 Jan 1991	Male	

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Summary

No changes made

Price Breakdown [click to close](#)

Description	Qty	Price
Package Adult	2	SEK 6606.00
Flight food out & homebound	2	SEK 105.00
Flight food out & homebound	2	SEK 105.00
Baggage Charter	2	SEK 0.00
Baggage Charter	2	SEK 0.00

Agent Information [click to view](#)

Total Price SEK 13632.00

Ändring i befintlig bokning – Nytt hotell/resmål/avresedatum

Package Holiday Flight Only Accommodation Only MultiCentre Amend Existing Booking [\[clear form\]](#)

Flying from 1* Flying from 2
Stockholm Arlanda X

Search by arrival airport
Arrival Airport search cannot be used with an active Geography Search

Search by Geography

Country Location
Greece X

Accommodation

Departure Date* Duration*
15.08.2020 **7**

Star Rating Board Basis Price Display Concept
All Star Ratings **All Board Basis** **Total Party Price** **All Concepts**

Rooms Direct Flights Only
1

Room 1 Adults* Children/Infants*
2 **0**

Search - Results Summary
Search - All Results

- Gör ett nytt sök
- Välj nytt hotell/resmål
- Klicka dig genom alla tillval
- Bekräfta

Ändring i befintlig bokning – Nytt hotell/resmål/avresedatum

Booking Search Accommodation Extras Summary Confirm

[Return to 32119961](#) / [Package Search](#) / [Packages](#) / Room & Board

[Back](#) **Room Allocation** [Continue](#)

[\[Show Previous Room Selections\]](#)

Room/Board(s) Options

Aqua Vista - Powered By Playitas Rooms

Selected Room(s)

Aqua Vista - powered by Playitas
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 4 Star

Double Room with Terrace or balcony - All Inclusive Included [\[Change Room\]](#)

Terrace or balcony
This room holds 1 - 3 people, with up to 3 children.

[Back](#) **Room Allocation** [Continue](#)

Vill du ha fler av samma rum klickar du på Room Allocation

Vill du se/ändra till annan rumstyp klickar du som Vanligt på Change Room

Ändring i befintlig bokning – Nytt hotell/resmål/avresedatum

Booking Search Accommodation Extras Summary Confirm

[Return to 32119961](#) / [Package Search](#) / [Packages](#) / [Room & Board](#) / [Flight Extras](#)

[Back](#) [Continue](#) [Show Previous Flight Extra Selections]

Selected Flight Extras

Outbound Flight 10 Apr 2020 08:40 / 13:50
Stockholm Arlanda to Hurghada Airport(Novair)

Meals

- Gluten Free Meal [edit] SEK 230.00

Baggage

- Baggage Allowance - 15Kgs [edit] SEK 170.00

Homebound Flight 17 Apr 2020 14:50 / 20:25
Hurghada Airport to Stockholm Arlanda(Novair)

Meals

- Gluten Free Meal [edit] SEK 230.00

Baggage

- Baggage Allowance - 15Kgs [edit] SEK 170.00

Holiday Summary

Your party
2 Adults, 0 Children, 0 Infants

Aqua Vista - powered by Playitas - EGHURAQU01
Arrival date - Fri 10 Apr 20, 7 nights
Rating: 4 Star

Full Accommodation details [click to close](#)

All Inclusive
Hurghada, Hurghada Coast
Room information:
1 x Double Room with Terrace or balcony

Full Flight details [click to close](#)

Flight Information:

Outbound (Direct Flight)
NVR511
Airline: Novair
Stockholm Arlanda Fri 10 Apr 20 at 08:40
Hurghada Airport Fri 10 Apr 20 at 13:50

Homebound (Direct Flight)
NVR512
Airline: Novair
Hurghada Airport Fri 17 Apr 20 at 14:50
Stockholm Arlanda Fri 17 Apr 20 at 20:25

Efter att ha ändrat ett hotell och/eller avresedatum/resmål så får man klicka sig genom alla tillvalen igen. Behöver du inte ändra något så är det bara att klicka på "Continue" tills att ombokningen är bekräftad.

Ändring i befintlig bokning – Nytt hotell/resmål/avresedatum

Booking Details

Booking Reference: **32119961**

Booking Status: Booking Product: Sweden Core Packages
 Booking Date: 27 Feb 2020
 Auto Cancellation Status: Outstanding

Remove All Changes **Review Prices and Confirm** (circled in red)

Cancel Booking **Payment Options** **Change Holiday**

[Expand All \[+\]](#)

Passengers [\[edit passenger details\]](#)

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	40 / 01 Jan 1980	Female	<input checked="" type="checkbox"/>
PER	ANDERSSON	35 / 01 Jan 1985	Male	

Apply Discount Code

Enter a valid code:

Outbound Flight [\[edit flight extras\]](#)

- 10 Apr 2020 08:40 / 13:50 Stockholm Arlanda to Hurghada Airport (Novair)
- 10 Apr 2020 Gluten Free Meal
- 10 Apr 2020 Baggage Allowance - 15Kgs (1 Pieces)

Summary

Changes Made
Accom - Aqua Vista - powered by Playitas (Updated)

Price Breakdown [click to close](#)

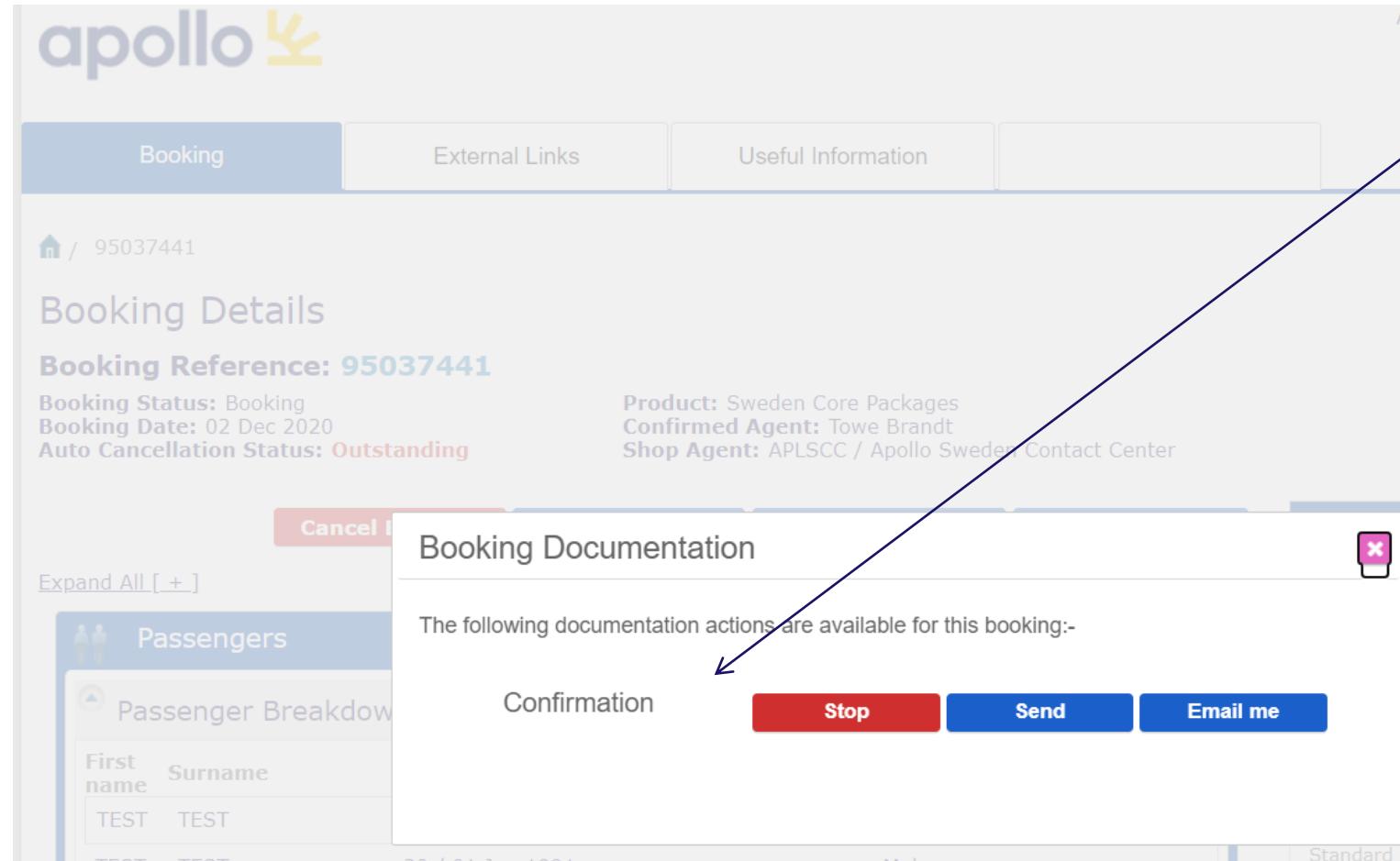
Description	Qty	Price
Package Adult	2	SEK 8908.00
Yield Accom Adjustment	1	SEK -3240.00
Gluten Free Meal	2	SEK 115.00
Gluten Free Meal	2	SEK 115.00
Baggage Charter	2	SEK 85.00
Baggage Charter	2	SEK 85.00
Transfer	2	SEK 140.00
Cancellation Insurance	2	SEK 349.00
Amendment	1	SEK 500.00
Amendment	1	SEK 500.00
Visum	2	SEK 260.00

Agent Information [click to view](#)

Total Price SEK 17874.00
Changes Total Price SEK 340.00
additional amendment and cancellation charges may apply

Bekräfta ändringen genom att klicka på Review prices and Confirm.
 En ny bekräftelse skickas alltid via mail när man klickat på denna knapp

Skicka/stoppa bekräftelse



The screenshot shows the Apollo booking interface. At the top, there's a navigation bar with tabs: 'Booking' (which is selected), 'External Links', and 'Useful Information'. Below the navigation, the booking reference '95037441' is displayed. The main section is titled 'Booking Details' and shows the 'Booking Reference: 95037441'. It also displays booking status ('Booking'), booking date ('02 Dec 2020'), and auto cancellation status ('Outstanding'). To the right, product information is shown: 'Product: Sweden Core Packages', 'Confirmed Agent: Tove Brandt', and 'Shop Agent: APLSCC / Apollo Sweden Contact Center'. A large button labeled 'Cancel' is visible. On the left, there are sections for 'Passengers' and 'Passenger Breakdown'. A modal window titled 'Booking Documentation' is open in the center. The modal contains the text 'The following documentation actions are available for this booking:-' followed by three buttons: 'Confirmation' (highlighted with a blue arrow), 'Stop' (red button), and 'Send' (blue button). There is also a 'Email me' button. The bottom of the modal has a 'Close' button.

Klicka på Documentation.

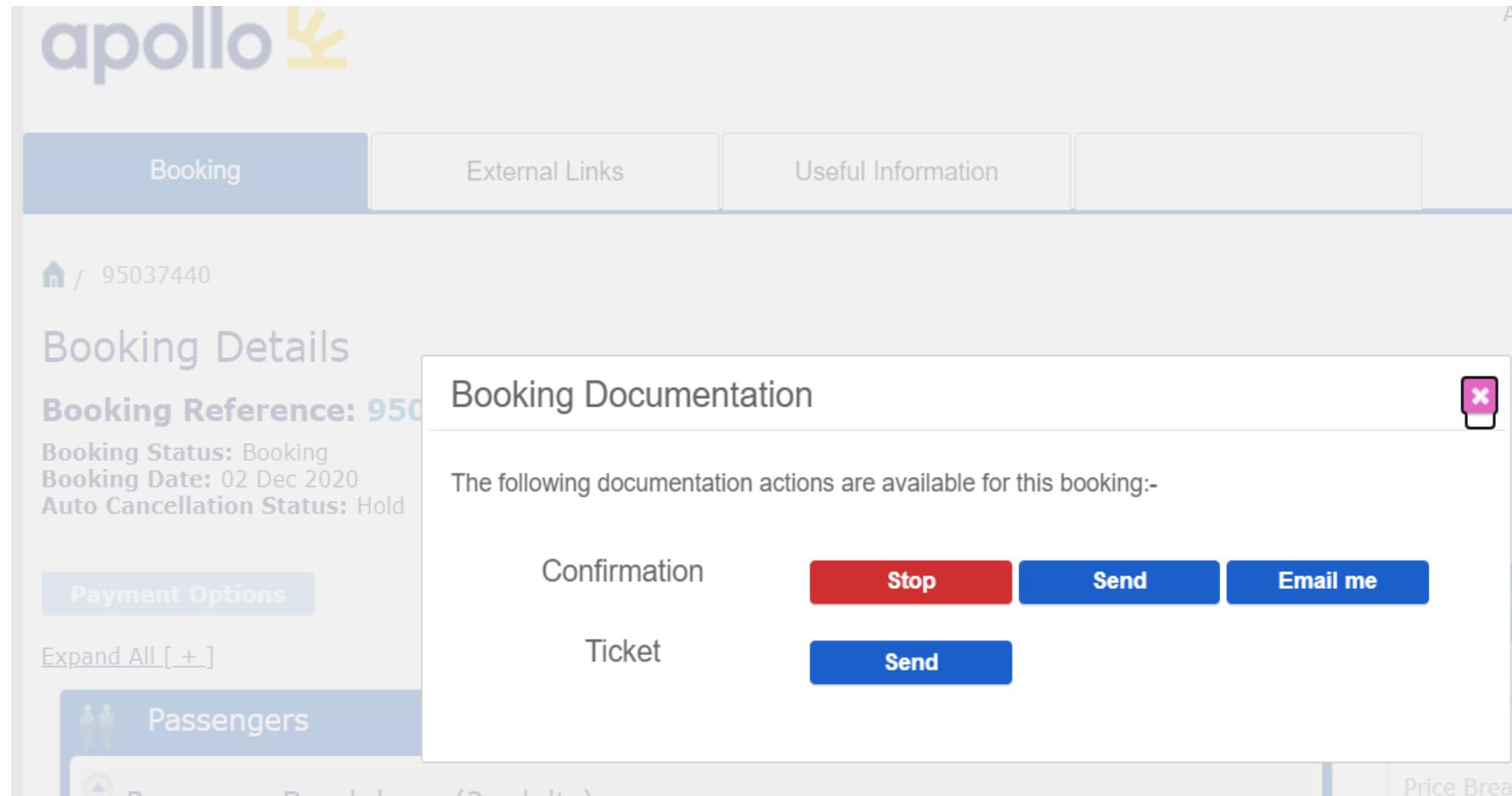
Då dyker en ruta upp där det står Confirmation.

Klickar du på SEND så går det iväg en uppdaterad bokningsbekräftelse till mail-adressen som ligger på bokningen.

Det går att tillfälligt stoppa utskick till kund, om man under en stund ska jobba med en bokning. Men det är **viktigt** att komma ihåg att klicka på Send när man är klar, annars ligger spärren kvar och kunden får inga dokument från Apollo.

Klicka på Email me så får du en boknings-Bekräftelse till din mail.

Skicka biljett



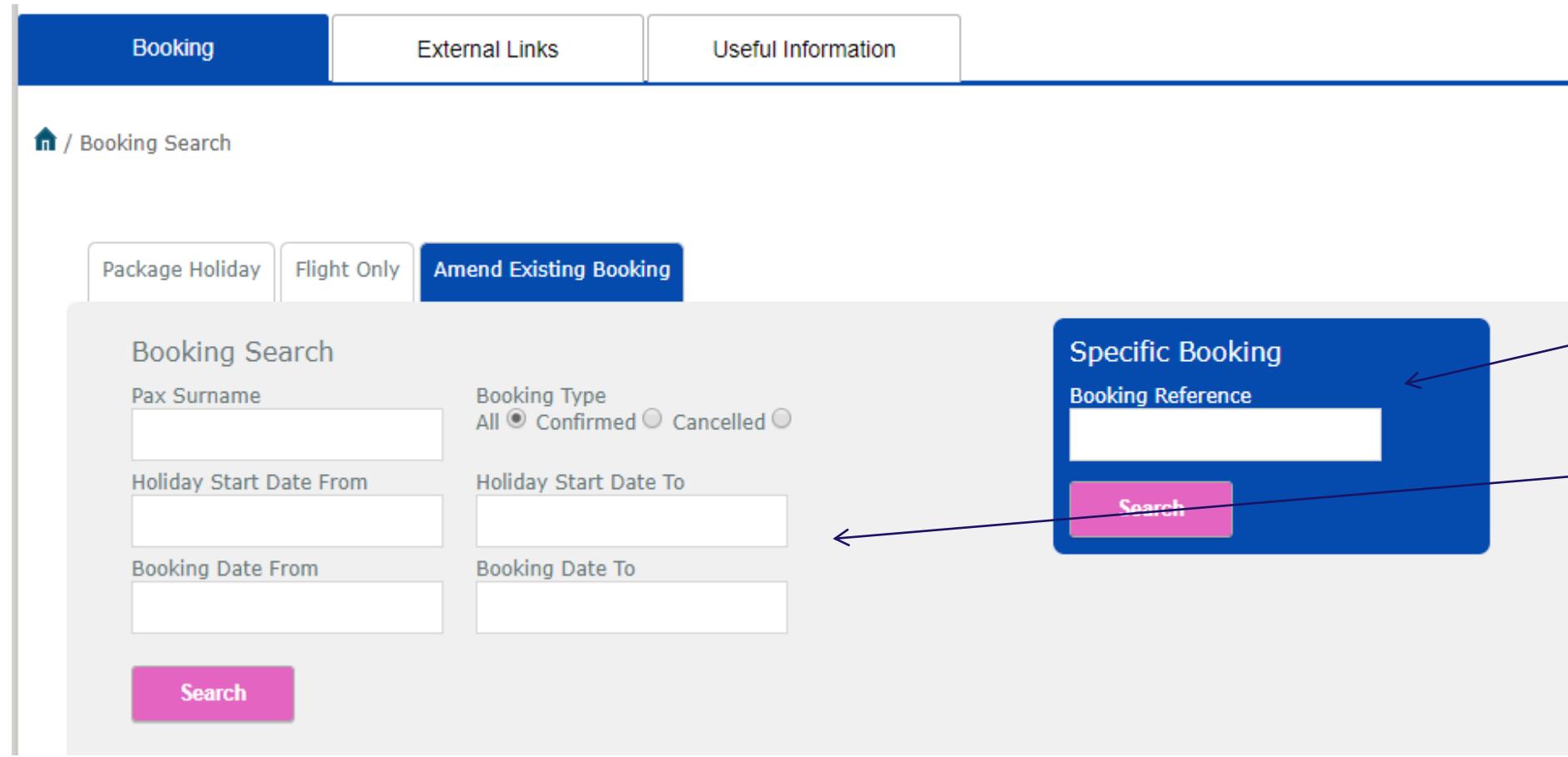
The screenshot shows the Apollo booking interface. At the top, there is a navigation bar with tabs: 'Booking' (which is selected and highlighted in blue), 'External Links', and 'Useful Information'. Below the navigation bar, the page title is 'Booking Details' and the booking reference is '95037440'. On the left side, there are sections for 'Payment Options' (with a 'Payment Options' button) and 'Passengers' (with a 'Passenger' button). In the center, there is a box titled 'Booking Documentation' with a close button ('X'). Inside this box, it says 'The following documentation actions are available for this booking:-'. There are three buttons for 'Confirmation': 'Stop' (red), 'Send' (blue), and 'Email me' (blue). Below that, there is a section for 'Ticket' with a single 'Send' button (blue).

Biljetten är färdig
14 dagar före avresan,
förutsatt att hela resan
är fullbetald. Den mailas
alltid per automatik till
mailadressen som ligger
på bokningen.

Du kan sen skicka biljett
på nytt till kunden,
genom knappen
Documentations och
Ticket > Send.

Så avbokar du

Så avbokar du



The screenshot shows a user interface for booking search. At the top, there are three tabs: 'Booking' (selected), 'External Links', and 'Useful Information'. Below the tabs, a breadcrumb navigation shows a home icon followed by '/ Booking Search'. There are three buttons: 'Package Holiday', 'Flight Only', and 'Amend Existing Booking' (which is highlighted in blue). The main search area is titled 'Booking Search' and includes fields for 'Pax Surname' (with a placeholder 'Last name'), 'Booking Type' (radio buttons for 'All', 'Confirmed', 'Cancelled'), 'Holiday Start Date From' and 'To', and 'Booking Date From' and 'To'. A large pink 'Search' button is at the bottom. To the right, a separate search box titled 'Specific Booking' has a 'Booking Reference' field and a pink 'Search' button. Two arrows point from the text on the right to the 'Booking Reference' field and the 'Search' button of the specific booking box.

Booking Search

Pax Surname: _____

Booking Type:
All Confirmed Cancelled

Holiday Start Date From: _____ To: _____

Booking Date From: _____ To: _____

Search

Specific Booking

Booking Reference: _____

Search

Sök upp bokningen med bokningsnummer, efternamn eller avresedatum/boknings datum.

Så avbokar du

32144083

Booking Details

Booking Reference: 32144083

Booking Status: Booking
Booking Date: 23 Jun 2020
Auto Cancellation Status: Outstanding

Product: Sweden Core Packages
Confirmed Agent: Tove Brandt
Shop Agent: APLSCC / Apollo Sweden Contact Center

Cancel Booking (circled in red) Documentation Payment Options Change Holiday

Expand All [+]

Passengers

[edit passenger details]

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
ANNA	ANDERSSON	29 / 01 Jan 1991	Female	<input checked="" type="checkbox"/>
LARS	ANDERSSON	29 / 01 Jan 1991	Male	

Apply Discount Code

Enter a valid code:

Apply Discount

Extras

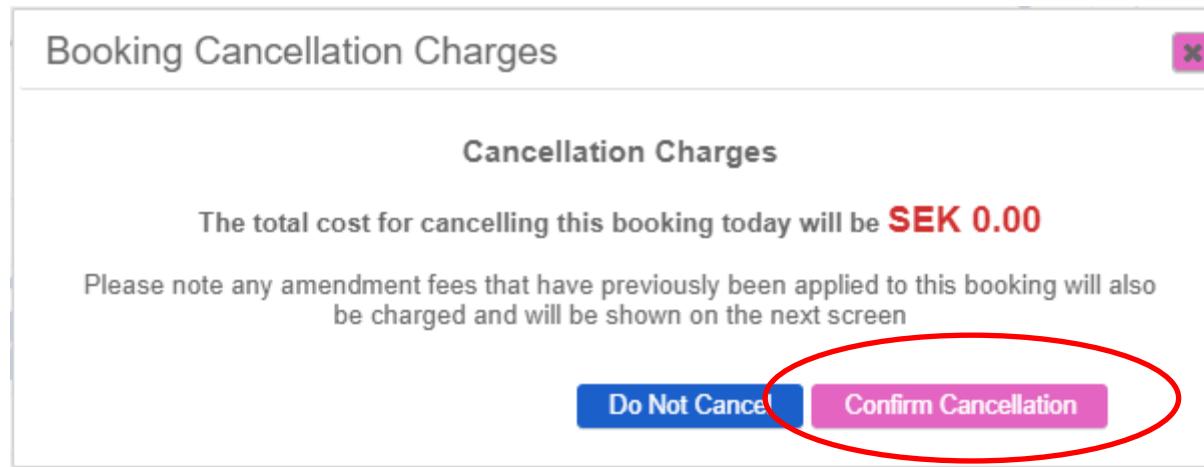
[add extras]

To browse and add Extras to this booking, please click

Klicka på "Cancel booking".

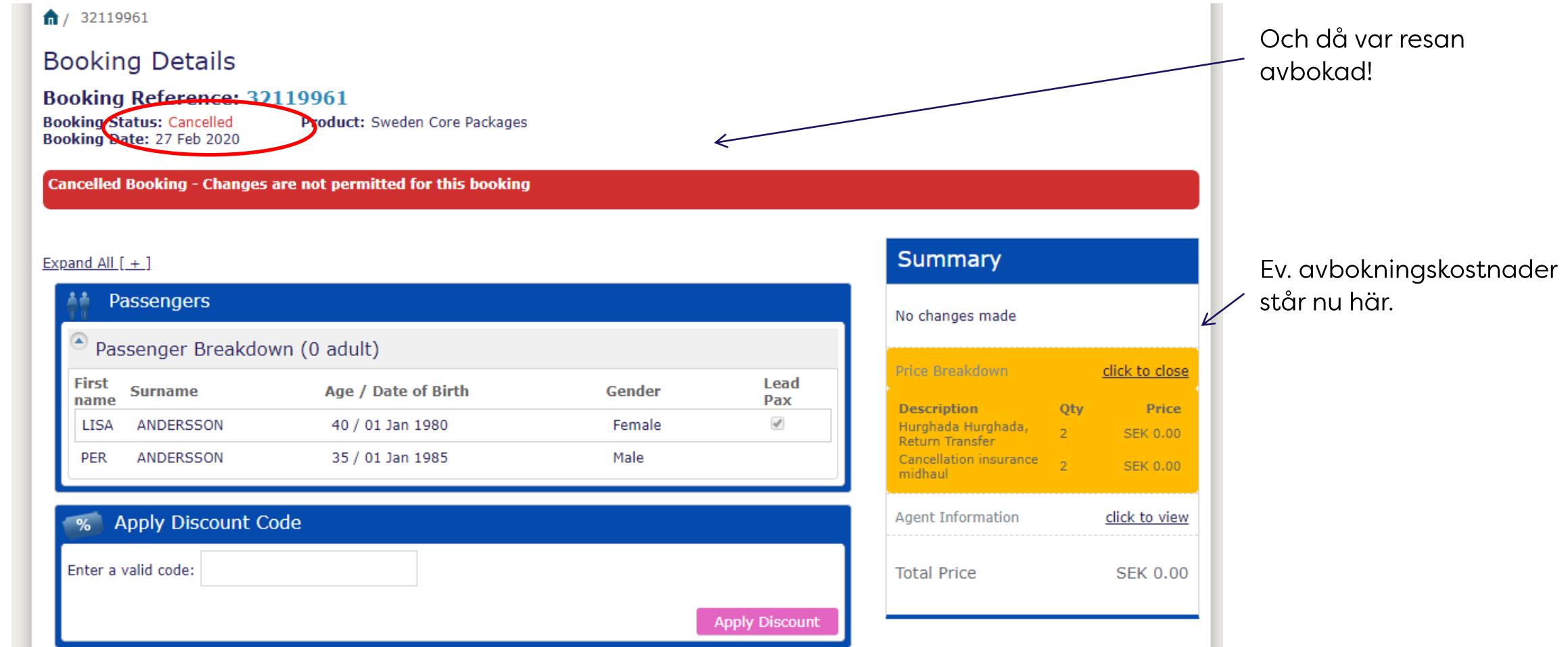
Summary		
No changes made		
Price Breakdown		click to close
Description	Qty	Price
Package Adult	2	SEK 6606.00
Flight food out & homebound	2	SEK 105.00
Flight food out & homebound	2	SEK 105.00
Baggage Charter	2	SEK 0.00
Baggage Charter	2	SEK 0.00
Agent Information		click to view
Total Price	SEK 13632.00	

Så avbokar du



- Innan avbokningen är klar så får du upp en ruta med ev. avbokningskostnader.
- Man skriver inte in någon anledning till varför kunden avbokar, utan är det mot läkarintyg så mailar ni det till oss på agentsupporten.
- Om allt är OK – bekräfta avbokningen med "Confirm cancellation".

Så avbokar du



The screenshot shows a booking cancellation interface. At the top left, the URL is 32119961. Below it, the **Booking Details** section shows the **Booking Reference: 32119961**, **Booking Status: Cancelled** (circled in red), **Product: Sweden Core Packages**, and **Booking Date: 27 Feb 2020**. A red banner below states **Cancelled Booking - Changes are not permitted for this booking**. To the right, a blue arrow points from the 'Cancelled' status to the text 'Och då var resan avbokad!'. In the bottom right, another blue arrow points from the 'Price Breakdown' table to the text 'Ev. avbokningskostnader står nu här.'.

Och då var resan avbokad!

Ev. avbokningskostnader står nu här.

Passengers

Passenger Breakdown (0 adult)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	40 / 01 Jan 1980	Female	<input checked="" type="checkbox"/>
PER	ANDERSSON	35 / 01 Jan 1985	Male	

Apply Discount Code

Enter a valid code:

Summary

No changes made

Price Breakdown		click to close
Description	Qty	Price
Hurghada Hurghada, Return Transfer	2	SEK 0.00
Cancellation insurance midhaul	2	SEK 0.00

Agent Information [click to view](#)

Total Price SEK 0.00

Namnändringar

Hur ändrar man namn/resenär/antal resenärer

 / 32144083

Booking Details

Booking Reference: **32144083**

Booking Status: Booking
Booking Date: 23 Jun 2020
Auto Cancellation Status: Outstanding

Product: Sweden Core Packages
Confirmed Agent: Tove Brandt
Shop Agent: APLSCC / Apollo Sweden Contact Center

[Cancel Booking](#) [Documentation](#) [Payment Options](#) [Change Holiday](#)

[Expand All \[+\]](#)

Passengers

[Passenger Breakdown \(2 adults\)](#)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
ANNA	ANDERSSON	29 / 01 Jan 1991	Female	<input checked="" type="checkbox"/>
LARS	ANDERSSON	29 / 01 Jan 1991	Male	

[\[edit passenger details\]](#)

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Extras

To browse and add Extras to this booking, please click

Summary		
No changes made		
Price Breakdown		click to close
Description	Qty	Price
Package Adult	2	SEK 6606.00
Flight food out & homebound	2	SEK 105.00
Flight food out & homebound	2	SEK 105.00
Baggage Charter	2	SEK 0.00
Baggage Charter	2	SEK 0.00
Agent Information		click to view
Total Price		SEK 13632.00

Sök upp bokningen och välj sen "Edit passenger details".

Hur ändrar man namn/resenär/antal resenärer

Passenger Names

First name	Surname	Date of Birth	Gender	Lead Pax	New Pax
LISA	ANDERSSON	01.01.1991	Female	<input checked="" type="checkbox"/>	<input type="checkbox"/>
ANDERS	ANDERSSON	01.01.1991	Male	<input type="checkbox"/>	<input type="checkbox"/>

New Passenger

Lead Passenger Address

Address *	AA
Town *	AA
County	
Country	Sweden
Postcode *	12345
Email *	XX@APOLLO.SE
Home Telephone No	07070707
Mobile Telephone No	

Marketing Information

Mailshot Telephone By Email

[Return To Summary](#) [Confirm Passenger Changes](#)

- Ändra namnen direkt i fältet
- Avboka en resenär med att klicka på det röda krysset efter namnet
- Lägg till en ny resenär

Om det tillkommer avgifter pga. av de ändringar man gör här får man upp en ruta som informerar om det och hur mycket ändringen kostar så att man kan stämma av det med kunden innan man bekräftar.

Hur ändrar man namn/resenär/antal resenärer

Booking Details
Booking Reference: 32144083

Booking Status: Booking
Booking Date: 23 Jun 2020
Auto Cancellation Status: Outstanding

Product: Sweden Core Packages
Confirmed Agent: Tove Brandt
Shop Agent: APLSCC / Apollo Sweden Contact Center

[Remove All Changes](#) **Review Prices and Confirm**

[Cancel Booking](#) [Documentation](#) [Payment Options](#) [Change Holiday](#)

[Expand All \[+ \]](#)

Passengers

Passenger Breakdown (2 adults)

First name	Surname	Age / Date of Birth	Gender	Lead Pax
LISA	ANDERSSON	29 / 01 Jan 1991	Female	<input checked="" type="checkbox"/>
ANDERS	ANDERSSON	29 / 01 Jan 1991	Male	<input type="checkbox"/>

[View Original Version](#)

Apply Discount Code

Enter a valid code:

[Apply Discount](#)

Extras

To browse and add Extras to this booking, please click

För att ångra senast genomförda ändringar klickar du på Remove All Changes

Här ser du prisskillnaden.

Summary		
Changes Made		
price Breakdown click to close		
Description	Qty	Price
Package Adult	2	SEK 6306.00
Flight food out & homebound	2	SEK 105.00
Flight food out & homebound	2	SEK 105.00
Baggage Charter	2	SEK 0.00
Baggage Charter	2	SEK 0.00
Agent Information click to view		
Total Price	SEK 13632.00	
additional amendment and cancellation charges may apply		

Är allt till belåtenhet bekräftar du genom att klicka på Review Prices and Confirm. Bekräftelelse skickas via mail per automatik.

Frågor?

Kontakt oss på agent@apollo.se